

The first JagSPOT release of 2017 includes an exciting new feature that provides users the functionality to download attachments to applications en masse. We will also be highlighting the ability to include Administrator Questions on your opportunities. Please read through the new features below and contact our office if you have any questions.

This new feature allows

You are only able to download 1 gigabyte of data at a time, up to 5,000 rows. You are still able to download the complete report even if it exceeds the limit of rows, but you are not able to download the uploaded documents along with the report. In this instance, you are not able to check the download documents box, but you can still create the report by clicking on the Download button.

In order to download these documents, you can create saved grid views that contain less than 5,000 rows and download the saved grid views along with their uploaded documents.

Both Auto-Match and Apply-to opportunities allow internal questions to be asked directly to the Opportunity Administrator that are specific to the given opportunity.

In the example below, the OA needs to attach a document to each applicant's application and provide verification the applicant completed the program. To do so, the OA would complete the following steps.

*Note: OAs may contact the Office of Scholarship Services if Administrator Questions should be added to an opportunity.*

